

Miller, Katherine (DAT)

From: Carlos Serrano-Quan
Sent: Thursday, April 16, 2009 2:54 PM
To: Katherine Miller
Subject: RE: Letter from OJP

Hi Katy,

I realize we are now working on a new replication toolkit. Yes, I provided her with the draft version of it. Although it wasn't a requirement to do so. I will make sure that Kerri does not circulate that version to anyone else and let her know that we are working on a "final" version of the toolkit as we have made some improvements to the program.

Sorry about that!

-----Original Message-----

From: Katherine Miller [mailto:katherine.miller@sfgov.org]
Sent: Thursday, April 16, 2009 11:53 AM
To: Carlos Serrano-Quan
Subject: Re: Letter from OJP

Hi Carlos,

I have a question about something in the DOJ letter. Did you give Kerri a copy of the draft that NCCD did? As you know, we are working on a new draft, so we don't want to circulate that one. Please let me know if that is what she is referencing in the letter. Thanks.

Katherine Weinstein Miller
San Francisco District Attorney's Office
850 Bryant Street, Room 322
San Francisco, CA 94103
P: (415) 553-1110
F: (415) 553-9700

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"Carlos

Serrano-Quan"

<csquan@sfgoodwil

To

l.org> "Katherine Miller"

<katherine.miller@sfgov.org>

04/14/2009 12:02

cc

PM

Subject

Letter from OJP

Hi Katy,

In receiving this letter from OJP (attached), I think we should develop a plan to slowly roll out the replication strategy. Perhaps we could keep it simple and identify quarterly objectives to achieve over the next 2-3 years.

The letter references the replication toolkit, logic model, best practices, and technical assistance.

What do you think?

Carlos Serrano-Quan

Director of Criminal Justice & Community Reentry Goodwill Industries of San Francisco, San Mateo and Marin Counties

1663 Mission Street

San Francisco, CA 94103

(415) 575-2105

<http://www.sfgoodwill.org>

We create solutions to poverty through the businesses we operate.

(See attached file: Letter 3.10.2009.pdf)

Miller, Katherine (DAT)

From: Ronda Jackson/DA/SFGOV
Sent: Monday, April 13, 2009 12:31 PM
To: Katherine Miller
Subject: Re: SFF Letter to Dr. Owsley for PNS
Attachments: SFF BOT Fund Request 4.9.09.doc; SFF BOT Fund Request 4.13.09.doc; SFFProposedBudget121608v2.xls

Katy: Attached is an updated version of the letter to Dr. Owsley. The copy I sent to you on Friday did have the fund name and number - it was in the upper left hand side under the address. In this newer version I placed that information in the body of the letter so it can be more visible. I also created a budget. It's on page two of this document. I'm here the rest of the afternoon. I have a quick phone meeting at 1:00 p.m. to chat with someone from the Art Academy about that partnership with BOT, but after that I am free to meet about the JVS project. I also will send you an updated version of the materials we've been preparing for our meeting with Marc on Wednesday. Best, Ronda

(See attached file: SFF BOT Fund Request 4.13.09.doc)

Ronda H. Jackson
Supervisor, Reentry Unit
San Francisco District Attorney's Office
850 Bryant Street, Rm 322
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ronda.jackson@sfgov.org

 Katherine Miller/DA/SFGOV

**Katherine
Miller/DA/SFGOV**

To Ronda Jackson/DA/SFGOV@SFGOV

04/13/2009 09:50
AM

cc

Subject

Re: SFF Letter to Dr. Owsley for PNS 

Hi Ronda,
Looks good - there are 2 additional items to include:

- (1) Check with Joshua re: the fund name/number and include it in the letter so Dr. Owsley knows which one he will be drawing down from when he makes the request;
- (2) Dr. O will also want to see a very simple budget for the requested funds (you might already have done this - apologies if you have). Attached is the version we previously did for him.

(See attached file: *SFFProposedBudget121608v2.xls*)

Last time I did it, I sent him the letter via fax, which was what he requested.

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 Ronda Jackson/DA/SFGOV

**Ronda
Jackson/DA/SFGOV**

ToKatherine Miller/DA/SFGOV

04/09/2009 03:42 PM

cc

Subject

Re: SFF Letter to Dr. Owsley for PNS



(See attached file: *SFF BOT Fund Request 4.9.09.doc*)

I guess actually attaching the document would be helpful :-)

Ronda H. Jackson
Supervisor, Reentry Unit
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ronda.jackson@sfgov.org

 Ronda Jackson/DA/SFGOV

**Ronda
Jackson/DA/SFGOV**

To Katherine Miller

04/09/2009 03:24 PM

cc

Subject SFF Letter to Dr. Owsley for PNS

Katy: Attached is the final draft of the letter for Dr. Owsley. I'm still finishing up the one for Marc. So, do you normally email it to Dr. Owsley or send it postal mail? Take another quick look if you can and I'll send it out Monday. Best, Ronda

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ronda.jackson@sfgov.org

Miller, Katherine (DAT)

From: Michelle Magee
Sent: Friday, April 10, 2009 4:53 PM
To: Ronda Jackson; Katherine Miller
Cc: Maricela Pina; Clare Nolan
Subject: Draft Fact Sheet
Attachments: BoT Fact Sheet_041009.pdf

Ronda and Katie,

Attached is a draft Fact Sheet to support your efforts to gather support and commitments for the project. Once the focus groups are conducted we can add quotes and keep it to a double sided one pager. Let us know if you think this format and content is useful

Have a great weekend,
Michelle

Miller, Katherine (DAT)

From: Ronda Jackson/DA/SFGOV
Sent: Wednesday, April 08, 2009 10:22 AM
To: lsimon@lccr.com
Cc: Ranon Ross; Katherine Miller
Subject: Fw: Back On Track Program

Lateefah: Got the below email from a Academy of Art person. What do you know about the participant who did not stay? What was the agreement between then and us regarding their scholarship program? Would just like a bit more background before I speak with her. Thanks, Ronda

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ronda.jackson@sfgov.org

----- Forwarded by Ronda Jackson/DA/SFGOV on 04/08/2009 10:22 AM -----

"Gragg, Tiffany"
<TGragg@academyart.edu> To: <ronda.jackson@sfgov.org>
04/07/2009 03:32 PM cc
Subject: Back On Track Program

Hello Ms. Jackson,

I just left you a voice mail and thought an email follow up to introduce myself would be helpful. The University and President Stephens are very supportive of the *Back on Track* program. As I mentioned we had a participant over the past that did not stay with the school. President Stephens is open to offering additional scholarships and we would like to talk with you about this and some retention ideas.

I look forward to hearing from you.

Kind Regards,

*Tiffany Gragg
Executive Director of Outreach
Academy of Art University
79 New Montgomery St. | San Francisco, CA 94105
Tel: 415-618-6594 | Fax: 415-618-6283*

Miller, Katherine (DAT)

From: Michelle Magee
Sent: Thursday, April 02, 2009 4:30 PM
To: Ronda Jackson; Katherine Miller
Cc: Maricela Pina
Subject: Executive Summary/Fact sheet timeline
Attachments: Health Workforce Pipeline Quals.pdf

Hi Ronda and Katie:

I wanted to follow up with you on the timeline for preparing a one page Executive Summary to support your efforts to connect with local planning processes and funding opportunities including the Mayor's ARRA Workforce Investment Policy and Planning group. We should be receiving the TABE data from Jocelyn tomorrow. We can have a draft for you to review by 4/10. We are very interested in helping you in any way we can which includes assisting with any grants you might put together.

Over the last few years we have worked on a number of workforce development and diversity projects. I have attached our pathways and high school pipeline qualifications for your information. As you will see we have experience with facilitation, planning, technical assistance and evaluation.

I wanted to let you know that we are facilitating a TCE funded Allied Health Workforce Convening which is tentatively scheduled for May 18th in the Bay Area. I will find out more about how TCE determines the invite list and keep you posted. It might be interesting for your office to attend.

Thanks,
Michelle

Miller, Katherine (DAT)

From: Carlos Serrano-Quan
Sent: Monday, March 30, 2009 10:59 AM
To: Katherine Miller; Ronda Jackson
Subject: Harder & Co
Attachments: Back on Track Report DRAFT 030609.pdf; BOT project update 26Mar09.doc

For your reference

-----Original Message-----

From: Jocelyn Gottlieb [mailto:jgottlieb@jvs.org]
Sent: Friday, March 27, 2009 1:17 PM
To: Joanna Hernandez; Carlos Serrano-Quan; Elizabeth Toups; Maricela Pina; Ronda Jackson
Subject: materials for Monday's Back on Track meeting

Hi folks,

I'd like to add one more item to our agenda on Monday - Harder & Co is planning to do one or two follow-up focus groups to build on the information that they collected in the survey; they'd like our feedback on what questions to incorporate in the protocol to aid us in our program development.

And just in case you haven't had time to review it, attached is the report compiled from the survey. And also attached is a much smaller update on the TABE results which we'll also be discussing on Monday.

Thanks,

Jocelyn

Jocelyn Gottlieb

Director of Program Development

JVS

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Miller, Katherine (DAT)

From: Ronda Jackson
Sent: Sunday, March 29, 2009 7:04 PM
To: Katherine Miller; Lenore Anderson; Ranon Ross; Sharon Owsley
Subject: BoT Healthcareers Pipeline Project Assessment Update
Attachments: Back on Track Report DRAFT 030609.pdf; BOT project update 26Mar09.doc

All: Please check out the attached summary entitled "BOT project update 26March09" from JVS. This is a brief overview of the results of the Test of Adult Basic Education (TABE) given to 46 BOT participants this Month. The results are very informative and a bit alarming given the low educational levels of our participants. According to the test, the majority of our participants who took the test (43%) scored at an early/late elementary school testing ability level. In addition, the majority of BoT participants tested at a 5th grade reading and math level. JVS is recommending that any health care careers training program developed would need to first increase the educational levels of the BoTers and focus on occupational healthcare jobs that do not require a high level of basic skills.

Also, attached is the Harder report on the job skills assessment of BoTers administered in February. The biggest take away from this report is that 90% of our participants have a high school diploma or GED (page 4), but as noted in the above mentioned JVS report the majority of them only have a 5th grade reading and math level. Another point of interest in the Harder report is that less than 10% of the BoTers have used Microsoft word, excel, access or the Internet/email in a work setting (page 10) which makes sense given that the majority of BoTers have only worked in retail or the food service jobs which also makes sense given their levels of education and training. To review the "conclusion and recommendations" sections of the Harder report see page 12.

I am meeting tomorrow morning with JVS, Harder, SEIU and Goodwill to plan next steps for this project based on these assessment results. Stay tuned. Best, Ronda

Miller, Katherine (DAT)

From: Ronda Jackson/DA/SFGOV
Sent: Tuesday, March 24, 2009 1:33 PM
To: afelipe@newamericamedia.org
Cc: Katherine Miller; Ranon Ross
Subject: PNS filming BOT graduation

Albert: We decided at yesterday's BOT team meeting that you can film the graduation, but since so few of the graduates signed the release form you will have to film the graduates from the back and there will only be a few of them you can film actually getting their diploma's. If you can get there tomorrow between 3:30 and 4:00 p.m to help us set up that will be great. We will do a media briefing with the graduates around 5:00 p.m. and that's when we will double confirm who you can film actually getting their diplomas. Best, Ronda

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ronda.jackson@sfgov.org

Miller, Katherine (DAT)

From: Ronda Jackson/DA/SFGOV
Sent: Tuesday, March 24, 2009 1:24 PM
To: Erica Derryck/DA/SFGOV
Cc: Katherine Miller; Lenore Anderson; Ranon Ross
Subject: Re: Back on Track Graduation Release
Attachments: Back on Track Graduation 3.25.09.doc

Erica: Here are the bullets we used in the program. Why don't we just stick with them for the advisory and press release. Best, Ronda

Back on Track is a model reentry program to reduce recidivism among young adults who have committed nonviolent drug offenses. Back on Track combines strict accountability with training and opportunity to get these young adults out of the criminal justice system cycle and into full-time work and school. Faced with a felony drug conviction, our participants work hard to become positive, contributing members of their communities.

Back on Track's results have been tremendous:

- All of our graduates are either employed, in school or job training full-time.
- Back on Track reduces recidivism: less than 10% of our graduates re-offend. (The comparison number we are using now is "less than 10% of our graduates re-offend compared to 70% which is the statewide recidivism rate")
- Back on Track participants complete a Personal Responsibility Plan that includes employment, education and family responsibility goals.
- Non-custodial parents graduate in good standing with their child support obligations.

Join us in celebrating these young people breaking the cycle of crime and getting their lives Back on Track!

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Miller, Katherine (DAT)

From: Ronda Jackson
Sent: Tuesday, March 24, 2009 1:17 PM
To: Katherine Miller; Ronda Jackson
Subject: Fwd: Budget Modification.

More explanation from Carlos about budget modification. Let's meet about this toward the end of the week.

----- Forwarded message -----

From: Carlos Serrano-Quan <csquan@sfgoodwill.org>
Date: Mon, Mar 23, 2009 at 10:36 PM
Subject: Budget Modification.
To: Ronda Jackson <rondajackson@gmail.com>

Hi Ronda,

Every year, we do not spend down all of our grant funding due to many reasons, such as staff turnover, leave, etc. This year, we anticipate that we need to do a budget modification because we under spent on the fringe benefit line item.

There is no change in the total budget for Goodwill, the only modification takes place within line items. I've emailed Sheila and she said to email this request to you first and up the chain of command.

This request does not alter our services, it only shifts salary line items to the benefits line item.

Thank you ahead of time!

-----Original Message-----

From: Ronda Jackson [<mailto:Ronda.Jackson@sfgoodwill.org>]
Sent: Friday, March 20, 2009 3:32 PM
To: Carlos Serrano-Quan
Cc: Katherine Miller; Katherine Miller
Subject: Re: Budget Modification Request?

Carlos: I'm working from home this afternoon. What is the reason for the budget modification? Also, I know Joanna is out of town next week. Do you still want to go ahead and have our by-weekly managers meeting on Monday, 3/23 at 3:00 p.m. We can continue to do that over the phone if that works for you. Best, Ronda

On Fri, Mar 20, 2009 at 3:27 PM, Carlos Serrano-Quan <csquan@sfgoodwill.org> wrote:

Hi Ronda,

Would it be possible to do the following budgetary moves?

Move out \$10,000 from salaries and put it in fringe benefit, and the details breakdown as below:

Deduct from:

\$1,000 from Carlos Serrano-Quan salary line item

\$2,000 from Joanna Hernandez salary line item

\$3,500 from Anita Jackson salary line item

\$2,000 from Krystal Koop salary line item

\$1,000 from Rosalinda De La Rosa

\$500 from Tasheena Fullilove salary line item

Add to:

\$10,000 to Fringe Benefit as we exhausted the fund in Feb 09

Carlos Serrano-Quan

Director of Criminal Justice & Community Reentry

Goodwill Industries of San Francisco, San Mateo and Marin
Counties

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San Francisco, CA 94103

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<http://www.sfgoodwill.org> <<http://www.sfgoodwill.org/>>

We create solutions to poverty through the businesses we
operate.

--

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[REDACTED]
415-553-4919 (work)

~ Faith is refusing to panic ~

--

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~ Faith is refusing to panic ~

Miller, Katherine (DAT)

From: Ronda Jackson/DA/SFGOV
Sent: Tuesday, March 24, 2009 12:55 PM
To: Lenore Anderson; Katherine Miller; Ranon Ross
Subject: KDH call for BOT Graduation

Lenore: Below is a list of people we determined at yesterday's meeting that KDH should call. I've reached out to Scott Boule at Pelosi's office. Ranon called Betsey Wolkin at Private Defense Attorney's Bar Association and she can't come. Katy is going to call Bob Bennet from FSA and Damon Scott from Kaiser. Would you talk with Robyn about sending out another more encouraging BOT graduation invite to all SFDA staff? We have 43 RSVPs. I think between the current number of RSVPs, DA staff, Goodwill Staff, and friends and family of participants I think we should be fine. Thanks, Ronda

People KDH should call to invite to BOT graduation

Larry Mazzola
President
SF Labor Council/Plumber Union

Nathan Nayman
Executive Director
SF Committee on Jobs

Tim Paulson
Executive Director
SF Labor Council

Jim Salinas
San Francisco Carpenter's Union

Paul Kumar
Governmental Affairs Director
SEIU-United Healthcare Workers - West

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ronda.jackson@sfgov.org

Miller, Katherine (DAT)

From: Ronda Jackson/DA/SFGOV
Sent: Monday, March 23, 2009 3:50 PM
To: Lenore Anderson; Katherine Miller
Subject: KDH BOT Talking Points
Attachments: BOT Graduation March 2009 KDH Script v3.23.09.doc; 3.25.09
_Graduation_RSVP_listv3.23.09.xls

Lenore: Attached is the latest version of the graduation talking points for KDH. We are thinking these should go home with KDH tonight. Biggest changes to the document since you last read it are brief bios of Frank Williams and Debbie Alvarez on page 5. Also, I put in an acknowledgment of Leno's office for the certificates on page 7. I'm also attaching the latest RSVP list just in case KDH wants to see that tonight (note: if you print it out for her just print out pages 1-2). Don't think the RSVP list is going to change too drastically in the next few days. Will you get this to Anh and Robyn for KDH's take home materials tonight? Best, Ronda

(See attached file: BOT Graduation March 2009 KDH Script v3.23.09.doc)(See attached file: 3.25.09_Graduation_RSVP_listv3.23.09.xls)

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ronda.jackson@sfgov.org

Miller, Katherine (DAT)

From: Carlos Serrano-Quan
Sent: Thursday, March 19, 2009 4:55 PM
To: Katherine Miller; Ranon Ross; Joanna Hernandez; Ronda Jackson; Sharon Owsley
Subject: FSA's Accountability
Attachments: MOU-Goodwill-FSA (2).doc; Grant Agreement FY0809.pdf; BackOnTrackMOCJNarrative2008 May 21 FINAL.doc

Hi Everyone,

I've attached 3 documents that pertain to FSA's role in the Back on Track program. Perhaps the DA's office may have an updated MOU as well. I think it is time that we kept FSA accountable with their roles and responsibilities and have an agreed upon structure for FSA. A good start would be to re-sign the MOU and create a workplan based on the grant agreement and proposal.

Carlos Serrano-Quan

Director of Criminal Justice & Community Reentry

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We create solutions to poverty through the businesses we operate.

Miller, Katherine (DAT)

From: Ronda Jackson
Sent: Friday, March 20, 2009 3:52 PM
To: Katherine Miller; Lenore Anderson
Subject: Fwd: next Back on Track healthcare planning meeting

Katy/Lenore: So next steps with JVS/Harder project is this meeting below. Out of this meeting we will begin to map out a plan for JVS to develop the curriculum for the health care careers pipeline program. The next steps after finalizing the curriculum which should be done end of April is to fund raise for Phase II of the project which is the actual implementation of the training for BOT participants. I had long talks yesterday with both Lateefah and Jocelyn from JVS about the fund raising aspects of this project.

Lateefah remembered that JVS would take the lead on applying for this Phase II grant from Kaiser and Catholic Healthcare West. Jocelyn's take on who should apply for the Phase II grant was a little different. She admitted knowing how challenging it was for us to be the pass through for this grant, but feels as if we (the DA's office) have better relationships with the funders. Given this economic time she think it would be casier for us to get the money than them. I'm not sure if that's true or not, I'm thinking that would require a coversation with the funder.

Katy: I know there were real challenges getting the money/project through the city attorney's last year office causing major delays in the project. What's your take on us vs. JVS applying for the funds?

Best,

Ronda

----- Forwarded message -----

From: **Jocelyn Gottlieb** <jgottlieb@jvs.org>

Date: Thu, Mar 19, 2009 at 5:20 PM

Subject: next Back on Track healthcare planning meeting

To: Ronda Jackson <Ronda.Jackson@sfgov.org>, Carlos Serrano-Quan <csquan@sfgoodwill.org>, Joanna Hernandez <JHernandez@sfgoodwill.org>, Elizabeth Toups <etoups@seiu-uhweduc.org>, Maricela Pina <mpina@harderco.com>, mmagee@harderco.com

Hi everyone,

It has been a month since we met, and I'd like to schedule a time for us to get together (after the 3/25 BOT graduation) to debrief on the information we've compiled this month, first in the Harder & Co survey, and then with the TABE (test for adult basic education) test that we administered at JVS last week. I will be sending out a revised timeline next week, but first wanted to touch base before sending out the meeting wizard scheduling request that will follow this message.

Please let me know if any of the times proposed (in the following message) will work for you.

Thanks,

Jocelyn

Jocelyn Gottlieb

Director of Program Development

JVS

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--

Ronda H. Jackson

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~ Faith is refusing to panic ~

Miller, Katherine (DAT)

From: Ronda Jackson/DA/SFGOV
Sent: Tuesday, March 17, 2009 11:44 AM
To: Katherine Miller; Ranon Ross
Subject: Correct version of graduation program...
Attachments: SFDA_DRAFTProgram 2A_3.25.09 Grad.pub

Katy/Ranon: Sorry, but I just realized that I sent you all an old version of the program for next Wednesday. Attached is the latest version. Lenore is rewriting the verbage on page 2. I will send it over to the printer tomorrow. Let me know if you have any edits. BTW, gave me her edits for the KDH script/talking points. If you have any changes let me know. Thanks, Ronda

(See attached file: SFDA_DRAFTProgram 2A_3.25.09 Grad.pub)

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ronda.jackson@sfgov.org

Miller, Katherine (DAT)

From: Ronda Jackson/DA/SFGOV
Sent: Monday, March 16, 2009 4:00 PM
To: Katherine Miller
Subject: answer to question from SFF (Joshua Johnson)

See below. How would you like to proceed on each issue? BTW, Anita's email is ajackson@sfgoodwill.org.

Ronda H. Jackson
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ronda.jackson@sfgov.org

----- Forwarded by Ronda Jackson/DA/SFGOV on 03/16/2009 04:03 PM -----

"Joshua Jones"
<jxj@sff.org> To "Ronda Jackson" <Ronda.Jackson@sfgov.org>
03/16/2009 03:58 PM cc
Subject Back on Track Fund

Ronda,

We did receive \$12,540 for the Back on Track Fund from the Schwab Foundation. If the fund advisors choose to grant these funds to the Back on Track Program, we would need a formal grant request (grant recommendation form, email, online request) from at least one advisor.

Because the Back on Track Fund is intended for the benefit of the Back on Track Program, if Mr. Guldemann would like to support another of your office's programs, he should provide you with those funds directly or open another fund at the Foundation which would be similarly restricted to supporting this second program.

As always, feel free to contact me with any other questions.

Thank you,
Joshua

Joshua David Jones | Philanthropic Services
THE SAN FRANCISCO FOUNDATION
225 Duval Street, Suite 500 | San Francisco, CA 94104
ph. 415.733.8587 | fax 415.477.2763 | www.sff.org

Miller, Katherine (DAT)

From: Ronda Jackson/DA/SFGOV
Sent: Monday, March 16, 2009 2:29 PM
To: Katherine Miller; Lenore Anderson
Cc: Ranon Ross; Sharon Owsley/DA/SFGOV
Subject: Graduation Program Booklet and KDH Script
Attachments: BOT Graduation March 2009 KDH Script v3.16.09.doc; 3.25.09
_Graduation_RSVP_listv3.16.09.xls; SFDA_DraftProgram_3.35.09 Graduation.pub

Katy/Lenore: Attached is the most updated version of the graduation program booklet and KDH's script. We need to get the program booklet to the printer by Wednesday of this week (3/18) so please review asap and get KDH to sign off if necessary. Also, attached is an updated version of KDH's script for your review. Ranon and I are doing the dress rehearsal with the Goodwill staff and graduates this Thursday evening. I will read KDH's part in the rehearsal. Please email me any changes to the script. Finally, I've attached the latest RSVP list. I've put two stars next to the names of VIPs I think KDH should acknowledge if they come. Take a look and let me know if I should put stars next to anyone else's name.

Just as an update - the cakes have been ordered (I pick them up from Cosco next Weds morning), over 300 people have been invited to the event, the new, cheaper catering order has been confirmed with caterer, the robes are in the dry cleaners (they will be done this Weds.), the diplomas have been printed, all of those listed on the program except for Judge Dearman who is on vacation have been double confirmed and have seen the draft version of the program, at least two more reminder emails will go out before the event, and the printer has put in his estimate and is just waiting for the program. Best, Ronda

(See attached file: BOT Graduation March 2009 KDH Script v3.16.09.doc)(See attached file: 3.25.09_Graduation_RSVP_listv3.16.09.xls)(See attached file: SFDA_DraftProgram_3.35.09 Graduation.pub)

Ronda H. Jackson
Supervisor, Reentry Unit
San Francisco District Attorney's Office
850 Bryant Street, Rm 322
San Francisco, CA
415-553-4919 (phone)
415-553-9700 (fax)

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ronda.jackson@sfgov.org

Miller, Katherine (DAT)

From: Ronda Jackson/DA/SFGOV
Sent: Monday, March 16, 2009 10:00 AM
To: Jessica Geiger
Cc: Katherine Miller; Paul Henderson
Subject: New BOT Intern
Attachments: [REDACTED].pdf; DC_2506748.pdf

Jessica: So far two of our three interns have gotten weighed down with school work and have basically stopped coming. Attached is a security form and resume of a new person [REDACTED] we would like to intern in our office. I'd love it if he could get set up to start end of this week or beginning of next week (he could be a big help with graduation). Let me know if you have any questions. Thanks, Ronda

(See attached file: DC_2506748.pdf)(See attached file: [REDACTED])

Miller, Katherine (DAT)

From: Ronda Jackson/DA/SFGOV
Sent: Friday, March 13, 2009 11:43 AM
To: Erica Derryck/DA/SFGOV; Lenore Anderson; Connie Chan; Katherine Miller
Subject: Goodwill's Media Consent Form
Attachments: GW Model Release Form 08-01-07.doc

All: Attached is a copy of Goodwill's media consent form. They will have all of the graduates sign the form at our graduation rehearsal next Thursday evening. Best, Ronda

(See attached file: GW Model Release Form 08-01-07.doc)

Ronda H. Jackson
Supervisor, Reentry Unit
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ronda.jackson@sfgov.org

Miller, Katherine (DAT)

From: Ronda Jackson/DA/SFGOV
Sent: Thursday, March 12, 2009 10:49 AM
To: Lenore Anderson; Ranon Ross; Katherine Miller; Sharon Owsley/DA/SFGOV
Subject: BOT Graduation Certificates from Sen. Leno's Office

All: Below is an email from Senator Leno's office. They are preparing certificates for our graduates. I have sent them the list of graduates so that they can make the certificates. I've also asked if anyone from their office is planning to attend the event. I'll keep you posted. Best, Ronda

Ronda H. Jackson
Supervisor, Reentry Unit
San Francisco District Attorney's Office
850 Bryant Street, Rm 322
San Francisco, CA
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415-553-9700 (fax)

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ronda.jackson@sfgov.org

----- Forwarded by Ronda Jackson/DA/SFGOV on 03/12/2009 10:48 AM -----

"Damiani, Anna"
<Anna.Damiani@sen.ca.gov> To: <ronda.jackson@sfgov.org>
03/11/2009 05:15 PM cc
Subject: Back on Track Graduation

Hello,
My name is Anna and I work Senator Mark Leno. Our office would like to offer certificates of recognition to the graduates on March 25th. In order to do that, I will need a list of the names of the graduates. I look forward to hearing from you. I can be reached at the phone number below or by return email.
Anna

Anna Damiani
District Representative
Senator Mark Leno, 3rd Senate District
415-557-1300 Phone
415-557-1252 Fax
anna.damiani@sen.ca.gov

Miller, Katherine (DAT)

From: Ronda Jackson/DA/SFGOV
Sent: Tuesday, March 10, 2009 4:43 PM
To: Lenore Anderson; Katherine Miller
Subject: Fw: BOT Eligibility Requirements
Attachments: 4 BackonTrackReentryCourtEligibility.5.12.08.doc

Below is what I sent to Guianna...

Ronda H. Jackson
Supervisor, Reentry Unit
San Francisco District Attorney's Office
850 Bryant Street, Rm 322
San Francisco, CA
415-553-4919 (phone)
415-553-9700 (fax)

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ronda.jackson@sfgov.org

----- Forwarded by Ronda Jackson/DA/SFGOV on 03/10/2009 04:45 PM -----

**Ronda
Jackson/DA/SFGOV** Toguianna.henriquez@sfgov.org

03/10/2009 04:17 PM cc

Subject: BOT Eligibility Requirements

Guianna: See attached. Let me know if you need anything else. Best, Ronda

(See attached file: 4 BackonTrackReentryCourtEligibility.5.12.08.doc)

Ronda H. Jackson
Supervisor, Reentry Unit
San Francisco District Attorney's Office
850 Bryant Street, Rm 322
San Francisco, CA
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ronda.jackson@sfgov.org

Miller, Katherine (DAT)

From: Ronda Jackson/DA/SFGOV
Sent: Wednesday, March 11, 2009 9:23 AM
To: Lenore Anderson; Katherine Miller
Subject: RAND Research Assistant
Attachments: [REDACTED]

Lenore and Katy: Just wanted to let you know that I would like to offer the RAND research assistant position to [REDACTED] today. As you know he would be an employee of RAND not our office. I have interviewed him and checked his references and they have all come back great. Attached is his resume. He is also interested in working for us as a unpaid intern the next few weeks. I think that would be a great idea to get him acclimated to our office and up to speed on the program. Let me know what you think. If it's o.k. with you two I will forward his resume to RAND today and they will begin the process of hiring him. I will then send his information to DOJ so that they can begin the clearance process. If all goes well he will be able to work exclusively 20 hours a week on the RAND study in a month or less. Best, Ronda

(See attached file: Resume_[REDACTED])

Ronda H. Jackson
Supervisor, Reentry Unit
San Francisco District Attorney's Office
850 Bryant Street, Rm 322
San Francisco, CA
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415-553-9700 (fax)

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ronda.jackson@sfgov.org

Miller, Katherine (DAT)

From: Carlos Serrano-Quan
Sent: Tuesday, March 10, 2009 4:27 PM
To: Katherine Miller; Ranon Ross; Sharon Owsley; Ronda Jackson; Joanna Hernandez; Jeff Schoenfeld
Subject: Back on Track February 2009 Monthly Report
Attachments: BOT Monthly Report (February 2009).doc; February 2009.xls

Hello BOT Team,

Included in this email are:

1. BOT February Report
2. BOT February Master List

Please contact me if you have any questions regarding the report – thank you!

Carlos Serrano-Quan

Director of Criminal Justice & Community Reentry

Goodwill Industries of San Francisco, San Mateo and Marin Counties
1663 Mission Street
San Francisco, CA 94103
(415) 575-2105
<http://www.sfgoodwill.org>

We create solutions to poverty through the businesses we operate.

Miller, Katherine (DAT)

From: Ronda Jackson/DA/SFGOV
Sent: Tuesday, March 10, 2009 2:15 PM
To: Katherine Miller; Lenore Anderson
Subject: BOT March 2009 Graduation Budget Estimate
Attachments: BOT March 2009 Graduation Budget.xls

Lenore and Katy: Attached is the proposed budget for the graduation. I spoke with Eugene yesterday and he said we can have the catering order at \$790 if we eliminate the balloons. With tax the catering order is \$802 which I think should be fine. It should still be enough food. I'll have Sharon and Ranon take another look at the catering order in its current reduced form. FYI, this is close to a \$1000 reduction in catering costs compared to last year. Right now the overall budget for the entire graduation is about \$1200. I saw a budget from one of the graduations last year or year before that was like \$5000 so I think even if we get up to \$1300-\$1400 with unexpected day/week of costs we should be fine. Take a look at the budget. If its o.k. I'll send it to Sheila/Eugene asap. Best, Ronda

(See attached file: BOT March 2009 Graduation Budget.xls)

Ronda H. Jackson
Supervisor, Reentry Unit
San Francisco District Attorney's Office
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ronda.jackson@sfgov.org

Miller, Katherine (DAT)

From: Ronda Jackson/DA/SFGOV
Sent: Tuesday, March 10, 2009 10:16 AM
To: Katherine Miller
Subject: BOT Graduation VIP List
Attachments: 3.25.09_BOT_Graduation_Mailing_Labels_2.doc

Katy: Attached are the labels of folks we are doing our VIP mailing to for your review. We said at yesterday's meeting you and I would go over the list and see who else we might want to encourage to attend. Sorry it's not in alphabetical order, but this is the list that was in Lauren's files and I haven't had the time to alphabetize it.
Best, Ronda

(See attached file: 3.25.09_BOT_Graduation_Mailing_Labels_2.doc)

Ronda H. Jackson
Supervisor, Reentry Unit
San Francisco District Attorney's Office
850 Bryant Street, Rm 322
San Francisco, CA
415-553-4919 (phone)
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ronda.jackson@sfgov.org

Miller, Katherine (DAT)

From: Ronda Jackson/DA/SFGOV
Sent: Tuesday, March 10, 2009 8:31 AM
To: Sharon Owsley/DA/SFGOV
Cc: Katherine Miller
Subject: Fw: You are cordially invited to the Back on Track Graduation on Wednesday, March 25, 2009 @ 5:30 p.m.
Attachments: VIP_Invite_Flyer__v3.6.09._Final.doc

Sharon: Below is the email invite we sent out for the upcoming graduation. Also attached is the paper invite that went to VIPs. We have the attached paper invite on nice KDH stationery with matching envelopes that we could give you/Jack to send out to as many donors you'd like. Thanks for your help. Best, Ronda

(See attached file: VIP_Invite_Flyer__v3.6.09._Final.doc)

Ronda H. Jackson
Supervisor, Reentry Unit
San Francisco District Attorney's Office
850 Bryant Street, Rm 322
San Francisco, CA
415-553-4919 (phone)
415-553-9700 (fax)

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ronda.jackson@sfgov.org

----- Forwarded by Ronda Jackson/DA/SFGOV on 03/10/2009 08:31 AM -----

**Ronda
Jackson/DA/SFGOV** To

03/06/2009 02:19 PM cc

Subject You are cordially invited to the Back on Track Graduation on
Wednesday, March 25, 2009 @ 5:30 p.m.



**San Francisco District Attorney
Kamala D. Harris
cordially invites you to the**

**Back on Track Graduation
Wednesday, March 25, 2009
5:30 pm – 7:30 pm
San Francisco Superior Court
400 McAllister Street, Jury Assembly Room**

Back on Track is a model program to reduce recidivism among young adults who have committed nonviolent drug offenses. Back on Track combines strict accountability with training and opportunity to get young offenders out of the criminal justice system and into work and school. Faced with a felony drug conviction, our participants work hard to become positive, contributing members of their communities. All of our graduates are either employed, in school or job training full-time. Join us in celebrating these young people breaking the cycle of crime and getting their lives Back on Track!

**Please RSVP to Ronda Jackson
(415) 553-4919 or ronda.jackson@sfgov.org**

Miller, Katherine (DAT)

From: Ronda Jackson/DA/SFGOV
Sent: Friday, March 06, 2009 1:46 PM
To: Lenore Anderson; Katherine Miller
Cc: Ranon Ross; Sharon Owsley/DA/SFGOV
Subject: Harder and Co. Report on Current BOT Participants
Attachments: Back on Track Report DRAFT 030609.pdf

All: Attached is Harder's report on our current BOT participants (this is from a survey they did at the last mandatory meeting in February). At first glance it looks like they got some good data on our participants. Please review. Think this will be a good document to give to the funder (Kaiser) in support of our need for an extension of the first phase of this project until May 09. This may also be a good report for KDH to see. Harder has asked if they can do some additional qualitative interviews of the participants after JVS does their TABE survey at next Thursday's mandatory meeting so that they can add even more data from their qualitative interviews and from the TABE survey into this report. They have money for this in their current budget. That gives us another good reason to ask for an extension. Lets discuss at our meeting on Monday. Best, Ronda

Ronda H. Jackson
Supervisor, Reentry Unit
San Francisco District Attorney's Office
850 Bryant Street, Rm 322
San Francisco, CA
415-553-4919 (phone)
415-553-9700 (fax)

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ronda.jackson@sfgov.org

----- Forwarded by Ronda Jackson/DA/SFGOV on 03/06/2009 01:41 PM -----

Maricela Pina
<mpina@harderco.com>

03/06/2009 01:05 PM

To "ronda.jackson@sfgov.org" <ronda.jackson@sfgov.org>

Joanna Hernandez <jhernandez@sfgoodwill.org>, Carlos
Serrano-Quan <csquan@sfgoodwill.org>

ccMichelle Magee <mmagee@harderco.com>, Nicole Peterson
<npeterson@harderco.com>

Subject

Hi Everyone,

I hope you are having a good day! Attached you will find the *Back on Track* report DRAFT. Once we have the results from the TABE we will incorporate those findings in the report. Please let me know when we can meet to discuss any changes to the report.

Have a great weekend!

Regards,
Maricela

Maricela Piña, MPH
Research Associate
Harder+Company Community Research
299 Kansas Street
San Francisco, CA 94103
Tel: 415-522-5400
Fax: 415-522-5445
www.harderco.com

(See attached file: Back on Track Report DRAFT 030609.pdf)

Miller, Katherine (DAT)

From: Katherine Miller
Sent: Tuesday, March 03, 2009 1:44 PM
To: Katherine Miller; lenore.anderson@sfgov.org; ronda.jackson@sfgov.org
Subject: BOT Replication Draft
Attachments: BOTReplicationToolkit030209.doc

Hi all,

Attached is the current version of the BOT Replication Manual. There are some things that I still want to clean up in the morning, but I wanted to get it to you both early.

I had a child home sick today and am not sure what tomorrow will bring - we have not heard back from our back-up sitter about whether she can cover Tuesday (if necessary). Hopefully I will see you at 9:30.

Katy

Miller, Katherine (DAT)

From: Ronda Jackson/DA/SFGOV
Sent: Monday, March 02, 2009 5:57 PM
To: Lenore Anderson; Katherine Miller
Subject: Draft KDH Meeting Memo
Attachments: KDH_Memo_v3.2.09_Meeting.doc

Attached is the memo for us to review in the a.m. My printer is not working right now for some reason so I there maybe some typos I missed reading it on the screen.

(See attached file: KDH_Memo_v3.2.09_Meeting.doc)

Ronda H. Jackson
Supervisor, Reentry Unit
San Francisco District Attorney's Office
850 Bryant Street, Rm 322
San Francisco, CA
415-553-4919 (phone)
415-553-9700 (fax)

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ronda.jackson@sfgov.org

Miller, Katherine (DAT)

From: Ronda Jackson/DA/SFGOV
Sent: Monday, March 02, 2009 12:13 PM
To: Katherine Miller
Subject: graduation policy
Attachments: 1.22.09 BOT Graduate Policy Final Draft.doc

(See attached file: 1.22.09 BOT Graduate Policy Final Draft.doc)

Ronda H. Jackson
Supervisor, Reentry Unit
San Francisco District Attorney's Office
850 Bryant Street, Rm 322
San Francisco, CA
415-553-4919 (phone)
415-553-9700 (fax)

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ronda.jackson@sfgov.org

Miller, Katherine (DAT)

From: Ronda Jackson/DA/SFGOV
Sent: Thursday, February 26, 2009 3:11 PM
To: JHernandez@sfgoodwill.org; IPerez@sfgoodwill.org
Cc: Katherine Miller
Subject: List of Pre-DEJ Participants

Joanna: Is it still possible for you all to send us a list of people who were referred to BOT, but did not make it to the DEJ stage as far back as your records can go? If so, can you send it to Katy and I in an excel spreadsheet?
Best, Ronda

Ronda H. Jackson
Supervisor, Reentry Unit
San Francisco District Attorney's Office
850 Bryant Street, Rm 322
San Francisco, CA
415-553-4919 (phone)
415-553-9700 (fax)

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ronda.jackson@sfgov.org

Miller, Katherine (DAT)

From: Ronda Jackson/DA/SFGOV
Sent: Wednesday, February 11, 2009 9:58 AM
To: Ranon Ross
Cc: Katherine Miller
Subject: Final BOT Survey Produced by Harder for JVS Health Careers Project
Attachments: BOT Survey FINAL_v2.doc; BOT Survey FINAL_v2.pdf

FYI...Attached is the survey that Harder will be giving out to BOTers at this Thursday's mandatory meeting.

Ronda H. Jackson
Supervisor, Reentry Unit
San Francisco District Attorney's Office
850 Bryant Street, Rm 322
San Francisco, CA
415-553-4919 (phone)
415-553-9700 (fax)

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ronda.jackson@sfgov.org

----- Forwarded by Ronda Jackson/DA/SFGOV on 02/11/2009 09:59 AM -----

Maricela Pina
<mpina@harderco.com>

02/10/2009 05:40 PM

To: Joanna Hernandez <JHernandez@sfgoodwill.org>, Carlos Serrano-Quan <csquan@sfgoodwill.org>, Jocelyn Gottlieb <jgottlieb@jvs.org>, "ronda.jackson@sfgov.org" <ronda.jackson@sfgov.org>, "etoups@seiu-uhweduc.org" <etoups@seiu-uhweduc.org>

cc

Subject: Final BOT Survey

Hi Everyone,

Attached please find the final BOT survey that will be administered on Thursday.

Thank you and have a good evening!

Regards,
Maricela

Maricela Piña, MPH
Research Associate
Harder+Company Community Research
299 Kansas Street
San Francisco, CA 94103
Tel: 415-522-5400
Fax: 415-522-5445
www.hardenco.com

(See attached file: BOT Survey FINAL_v2.pdf)(See attached file: BOT Survey FINAL_v2.doc)

Miller, Katherine (DAT)

From: Ronda Jackson/DA/SFGOV
Sent: Thursday, February 26, 2009 1:45 PM
To: Katherine Miller
Subject: total list of bot participants
Attachments: 1.12.09 GW bot comparison group list submission.xls

(See attached file: 1.12.09 GW bot comparison group list submission.xls)

Ronda H. Jackson
Supervisor, Reentry Unit
San Francisco District Attorney's Office
850 Bryant Street, Rm 322
San Francisco, CA
415-553-4919 (phone)
415-553-9700 (fax)

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ronda.jackson@sfgov.org

Miller, Katherine (DAT)

From: Ronda Jackson/DA/SFGOV
Sent: Thursday, February 19, 2009 2:48 PM
To: Katherine Miller
Subject: Bot graduates list
Attachments: 1.12.09 GW bot comparison group list submission.xls

(See attached file: 1.12.09 GW bot comparison group list submission.xls)- The first workbook is all graduates of SW and BOT.

Ronda H. Jackson
Supervisor, Reentry Unit
San Francisco District Attorney's Office
850 Bryant Street, Rm 322
San Francisco, CA
415-553-4919 (phone)
415-553-9700 (fax)

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ronda.jackson@sfgov.org

Miller, Katherine (DAT)

From: Sheila Arcelona
Sent: Wednesday, February 11, 2009 10:39 AM
To: Katherine Miller
Cc: Ronda Jackson/DA/SFGOV; Jenny Qiao/CON/SFGOV
Subject: Re: SFF
Attachments: SFFProposedBudget010509v3.xls; SFF BOT Fund Request v3 010509.doc

(See attached file: *SFFProposedBudget010509v3.xls*)

There was an erroneous formula built into your budget spreadsheet that was changing the lines. I fixed it, I think.

Sheila Arcelona
Finance & Administration
San Francisco District Attorney's Office
850 Bryant Street, Room 305
San Francisco, CA 94103
Desk: (415) 734-3018
Fax: (415) 553-9700
 Katherine Miller/DA/SFGOV

**Katherine
Miller/DA/SFGOV**

To: Sheila Arcelona/DA/SFGOV@SFGOV

02/03/2009 04:57
PM

cc: Ronda Jackson/DA/SFGOV@SFGOV

Subject

Re: SFF




Hi there,
Hooray - here it is -

(See attached file: *SFF BOT Fund Request v3 010509.doc*) [attachment "SFFProposedBudget010509v3.xls" deleted by Sheila Arcelona/DA/SFGOV]

Katherine Weinstein Miller
San Francisco District Attorney's Office
850 Bryant Street, Room 322
San Francisco, CA 94103
P: (415) 553-1110
F: (415) 553-9700

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you may not review, copy or distribute this message. If you have received this communication in error, please notify us immediately by e-mail and delete the original message.

 Sheila Arcelona/DA/SFGOV

**Sheila
Arcelona/DA/SFGOV**

To Katherine Miller/DA/SFGOV@SFGOV, Ronda
Jackson/DA/SFGOV@SFGOV

02/03/2009 04:21 PM

cc

Subject SFF

Today we received the check from the San Francisco Foundation for \$61,998. Now we can start the accept and expend resolution process. Can you please send me a copy of the proposal and budget that you submitted?
Thank you!

Sheila Arcelona
Finance & Administration
San Francisco District Attorney's Office
850 Bryant Street, Room 305
San Francisco, CA 94103
Desk: (415) 734-3018
Fax: (415) 553-9700

Miller, Katherine (DAT)

From: Ronda Jackson/DA/SFGOV
Sent: Thursday, February 05, 2009 5:24 PM
To: JHernandez@sfgoodwill.org; csquan@sfgoodwill.org; Katherine Miller; Ranon Ross; Sharon Owsley/DA/SFGOV
Subject: BOT 1.30.09 Managers Meeting Notes/Workplan
Attachments: 2.5.09 BOT Managers Meeting Work Plan.doc

All: Attached is the updated work plan from our 1.30.09 managers meeting. Unfortunately, I have misplaced the notebook I wrote down the more detailed notes I was taking so I had to update the chart from memory. If there is anything you had in your notes that is not in the workplan please let me know. I highlighted the items that people committed to work on and report back at our next meeting on next Friday (2/13). Please review. Please take a look and let me know if those highlighted sections align with your own personal notes.

One of the items that we discussed that I don't quite remember if there were any tasks assigned was around the DOJ site visit on Feb. 24. Carlos if there is something relating to that site visit that we need to update please let me know asap or send to the group. Thanks, Ronda

[attachment "1.30.09 BOT Managers Meeting Work Plan.doc" deleted by Ronda Jackson/DA/SFGOV] (*See attached file: 2.5.09 BOT Managers Meeting Work Plan.doc*)

Ronda H. Jackson
Supervisor, Reentry Unit
San Francisco District Attorney's Office
850 Bryant Street, Rm 322
San Francisco, CA
415-553-4919 (phone)
415-553-9700 (fax)

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ronda.jackson@sfgov.org

Miller, Katherine (DAT)

From: Ronda Jackson/DA/SFGOV
Sent: Tuesday, February 03, 2009 12:52 PM
To: Katherine Miller
Subject: JVS Workplan
Attachments: BoT project timeline 7nov08.xls

Katy: Attached is the work plan from JVS. I'm going to have a phone meeting with Jocelyn in the a.m. I'll keep you posted. Best, Ronda

Ronda H. Jackson
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ronda.jackson@sfgov.org

----- Forwarded by Ronda Jackson/DA/SFGOV on 02/03/2009 12:53 PM -----

"Jocelyn Gottlieb"
<jgottlieb@jvs.org>

To "Ronda Jackson" <Ronda.Jackson@sfgov.org>

02/03/2009 12:24
PM

cc

Subject: RE: Back on Track project update

Hi Ronda,

Sorry for the delay - I had offsite meetings yesterday afternoon and this morning, and just got your voicemail.

I would love to chat - I'm available today from 3:30-4:00, or after 4:30; or else tomorrow at 10:30. I've attached the workplan as it is - I do think that we need to make some timeline revisions to this, but wanted to send you the current version so that you'd have it.

Looking forward to catching up,

Jocelyn

-----Original Message-----

From: Ronda Jackson [mailto:Ronda.Jackson@sfgov.org]
Sent: Monday, February 02, 2009 3:50 PM
To: Jocelyn Gottlieb
Subject: Re: Back on Track project update

Jocelyn: How about an extension through the end of May 2009? Best, Ronda

Ronda H. Jackson
Supervisor, Reentry Unit
San Francisco District Attorney's Office 850 Bryant Street, Rm 322 San Francisco, CA
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415-553-9700 (fax)

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ronda.jackson@sfgov.org

"Jocelyn
Gottlieb"
<jgottlieb@jvs.org>

01/29/2009 06:47
PM

"Ronda Jackson"
<Ronda.Jackson@sfgov.org>

To

cc

Subject

Back on Track project update

Dear Ronda,

Attached is a brief project update memo for you. Please let me know if it is adequate for your needs. I will be out of the office tomorrow, but can be reached at 596-0056. I would also like to talk to you about the possible extension of grant funds; I'm not sure if we will need one, however I want to make sure that I'm clear on what deliverables need to be finalized prior to the end of the grant period. Given the time taken in these initial stages, we may need to extend the curriculum planning time until after the end of March. We'd be happy to do this as a no cost extension, if this would be easier on your end. I'll try to touch base with you about this tomorrow, or Monday if we don't connect before. (I've attached 2 versions of the document, one in Word 2007 and another in Word 2003, in case you don't have the newer software)

Thanks,

Jocelyn

Jocelyn Gottlieb
Director of Program Development
JVS
225 Bush Street, Suite 400, West Lobby
San Francisco, CA 94104
(415) 782-6277
<http://www.jvs.org>(See attached file: BOT project update 29Jan09.docx) (See attached file:
BOT project update 29Jan09.doc)
(See attached file: *BoT project timeline 7nov08.xls*)

Miller, Katherine (DAT)

From: Rachael Grossman
Sent: Friday, January 30, 2009 2:03 PM
To: Katherine Miller
Subject: Prototype for Goodwill photo shoot
Attachments: 1287_001.pdf

Katie,

I just left you a message. I am concerned about [REDACTED] security; I had specifically asked Carlos whether we could use [REDACTED] photo for the BBDO shoot. He seemed to think it would be ok. Attached is a prototype of how this would look.

Is it OK to use her photo without any ID? We would not identify people by name in the photo. There might be other places where names would be used, as in back-up descriptions on the back of a direct mailer. We could use a pseudonym or simply leave out names altogether.

Let's chat; if there is any concern at all, I don't want to put [REDACTED] in harm's way.

Let's chat.

Rachael

Miller, Katherine (DAT)

From: Ranon Ross
Sent: Friday, January 30, 2009 1:49 PM
To: Ronda Jackson/DA/SFGOV; Katherine Miller
Subject: mandatory meeting and judges final calendar
Attachments: Back on Track 2009 Court Schedule.doc; BOT MM schedule 2009.xls

Sorry, but I forgot to send to you and katy.

(See attached file: BOT MM schedule 2009.xls)(See attached file: Back on Track 2009 Court Schedule.doc)

Office of District Attorney, Kamala Harris
Ranon E. Ross, Sr.
850 Bryant Street, Rm 310
San Francisco, Ca. 94103
Email: ranon.ross@sfgov.org
415-553-1754- Office
415-553-9665- Direct
415-553-9700-Fax
415-756-1751- Cell

Miller, Katherine (DAT)

From: Ronda Jackson/DA/SFGOV
Sent: Monday, January 26, 2009 3:56 PM
To: Katherine Miller; Lenore Anderson
Subject: Replication Call From Manhattan DA's Office

Katy/Lenore: FYI, I got a call a few weeks ago from the Manhattan DA's office. They are interested in starting a similar program and wanted a copy of our requirements list. I faxed them the current list of requirements in our marketing packet. Ranon mentioned to me on Friday that we are suppose to let you both know when anyone calls with an interest in replication. The person that called name was Desire. I have her contact information. Best, Ronda

Ronda H. Jackson
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ronda.jackson@sfgov.org


Miller, Katherine (DAT)

From: Ronda Jackson/DA/SFGOV
Sent: Wednesday, January 28, 2009 4:19 PM
To: Carlos Serrano-Quan
Cc: Katherine Miller; JHernandez@sfgoodwill.org; Sharon Owsley/DA/SFGOV; Ranon Ross
Subject: RE: Form

Carlos: Thanks for answering my questions. This would need to be approved by Lenore, Sharon Woo, and probably Judge Albers. Not sure if this is something Kamala needs to sign off on, but I'd defer that decision to those who've been in the DA's office longer than I have. That being said in addition to the questions below, before we get approval I need a greater understanding of exactly how and why this form would be used? Maybe we can spend sometime at our meeting this Friday developing a detailed rationale/description of what this form is, why it is needed, and how it would be used? The questions that come to mind are: Is this a part of a greater graduated sanctions/termination policy, Why 30 days versus 60 or 90 days, what happens after the 30 days?, Does the public defender sign or see the form?, If so when, When does the form get given to the judge?, When is the form presented in court?, What kind of documentation would be needed to support claims made in the form? Just some thoughts. Best, Ronda

Ronda H. Jackson
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ronda.jackson@sfgov.org

 "Carlos Serrano-Quan" <csquan@sfgoodwill.org>

"Carlos Serrano-Quan"
<csquan@sfgoodwill.org>

To "Ronda Jackson" <Ronda.Jackson@sfgov.org>

01/28/2009 03:50 PM

cc "Katherine Miller" <katherine.miller@sfgov.org>

Subject RE: Form

Carlos: It looks good to me. Just have a few questions - Would this go

into
their file?

YES

Would this be presented in court as evidence?

YES

Who would be
responsible for filling this out and getting it signed? I'm assuming it
would be the CJS?

YUP

Best,

Ronda

Ronda H. Jackson
Supervisor, Reentry Unit
San Francisco District Attorney's Office
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ronda.jackson@sfgov.org

"Carlos
Serrano-Quan"
<csquan@sfgoodwil
To l.org> "Ronda Jackson"
<Ronda.Jackson@sfgov.org>
01/28/2009 03:36
cc PM
Subject Form

Ronda,

I ran this by Sharon, Ranon and Joanna, they liked it, perhaps we can get this approved through your office.

Carlos Serrano-Quan
Director of Criminal Justice & Community Reentry
Goodwill Industries of San Francisco, San Mateo and Marin Counties
1663 Mission Street
San Francisco, CA 94103
(415) 575-2105
<http://www.sfgoodwill.org>

We create solutions to poverty through the businesses we operate.
(See attached file: Out of Compliance Action Form (Draft).doc)

Miller, Katherine (DAT)

From: Ronda Jackson/DA/SFGOV
Sent: Thursday, January 22, 2009 3:10 PM
To: csquan@sfgoodwill.org; JHernandez@sfgoodwill.org; Ranon Ross; Katherine Miller; Sharon Owsley/DA/SFGOV
Cc: Lenore Anderson
Subject: PLEASE READ - BOT Managers Meeting Work Plan
Attachments: 1.22.09 Case Conferencing Meeting Guidelines.doc; 1.22.09 BOT Termination Policy Final Draft.doc; 1.22.09 BOT Managers Meeting Work Plan.doc; 1.22.09 Mental Health Services Policy.doc; 1.22.09 BOT Graduate Policy Final Draft.doc; 1.22.09 Mandatory Meeting Guidelines (Draft).doc; 1.16.09 BOT Managers Meeting Notes.doc

All: Attached are the notes from our BOT managers meeting last week. I have also attached the work plan we updated. Each of you has assignments with the deadlines we discussed in our last meeting. In addition, I have attached updated versions of the case conferencing meeting guidelines, mental health services policy, mandatory meeting guidelines, graduation policy, and termination policy. Please review and email me any updates/feedback to either the work plan or the policies. Best, Ronda

(See attached file: 1.16.09 BOT Managers Meeting Notes.doc)(See attached file: 1.22.09 Mandatory Meeting Guidelines (Draft).doc)(See attached file: 1.22.09 Case Conferencing Meeting Guidelines.doc)(See attached file: 1.22.09 BOT Graduate Policy Final Draft.doc)(See attached file: 1.22.09 BOT Termination Policy Final Draft.doc)(See attached file: 1.22.09 Mental Health Services Policy.doc)(See attached file: 1.22.09 BOT Managers Meeting Work Plan.doc)

Ronda H. Jackson
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ronda.jackson@sfgov.org

Miller, Katherine (DAT)

From: Carlos Serrano-Quan
Sent: Wednesday, January 14, 2009 12:21 PM
To: Katherine Miller; Ronda Jackson; Ranon Ross; Sharon Owsley
Cc: Joanna Hernandez
Subject: BOT December Report
Attachments: BOT Monthly Report December 2008.doc

Hi Everyone:

This is the Back on Track December 2008 Report (attached). Please contact me if you have any questions.

Carlos Serrano-Quan

Director of Criminal Justice & Community Reentry

Goodwill Industries of San Francisco, San Mateo and Marin Counties
1663 Mission Street
San Francisco, CA 94103
(415) 575-2105
<http://www.sfgoodwill.org>

We create solutions to poverty through the businesses we operate.

Miller, Katherine (DAT)

From: Sheila Arcelona
Sent: Wednesday, January 21, 2009 3:56 PM
To: Katherine Miller
Subject: Re: One more Metta question

The end date was extended to 8/30/08,

☐ Katherine Miller/DA/SFGOV

**Katherine
Miller/DA/SFGOV** To: Sheila Arcelona/DA/SFGOV@SFGOV

01/21/2009 03:51 PM cc
Subject: One more Metta question

Sorry to pester you with this stuff. When was the close out for Metta? The grant proposal was for FY 2007-08 but Lateefah referenced activities for the fall of 2008...?

Katherine Weinstein Miller
San Francisco District Attorney's Office
850 Bryant Street, Room 322
San Francisco, CA 94103
P: (415) 553-1110
F: (415) 553-9700

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